

Stitzel Page & Fletcher, PC

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**Woodstock Economic Development Commission**

Woodstock, VT

Invoice Date	Invoice Number
08/26/2022	68144
Terms	Service Through
Net 30	07/31/2022

Billing Summary

Total Hours	8.30 hrs
Total Legal Services	\$1,460.00
Total Invoice Amount	\$1,460.00
Previous Balance	\$0.00
Balance (Amount Due)	\$1,660.00

In Reference To: ADU Workforce Housing Program**Legal Services**

Date	By	Services	Hours	Rate	Amount
06/14/2022	JSM	E-mails from and to J. Davies; e-mail to Town Officials regarding WEDC project. (no charge)	0.40	\$ 0.00/hr	No Charge
06/15/2022	JSM	E-mail from and to J. Davies, and from T. Yarnell. (no charge)	0.30	\$ 0.00/hr	No Charge
06/20/2022	DWR	Emails with JSM and Jill Davies regarding Economic Development Committee grant program (no charge)	0.20	\$ 0.00/hr	No Charge
06/24/2022	JSM	E-mail from J. Davies and from DWR. (no charge)	0.10	\$ 0.00/hr	No Charge
06/24/2022	DWR	Emails with Jill Davies	0.10	\$ 200.00/hr	\$20.00
06/27/2022	DWR	Emails with Jill Davies, Trena Tolliver and Cliff Johnson; review draft program documents in preparation for telephone conference	0.25	\$ 200.00/hr	\$50.00
06/28/2022	DWR	Telephone call with Jill Davies and Trena Tolliver	0.35	\$ 200.00/hr	\$70.00
07/05/2022	DWR	Emails with Jill Davies, Trina Tolliver and Cliff Johnson	0.40	\$ 200.00/hr	\$80.00

07/19/2022	DWR	Emails with Jill Davies	0.10	\$ 200.00/hr	\$20.00
07/20/2022	DWR	Prepare Mortgage Deed for ADU Workforce Grant; analyze Grant Agreement	0.60	\$ 200.00/hr	\$120.00
07/21/2022	DWR	Review and revise Workforce ADU Program Grant Agreement; prepare Mortgage and Promissory Note; emails with Jill Davies, Trena Tolliver and Cliff Johnson	1.60	\$ 200.00/hr	\$320.00
07/22/2022	DWR	Emails with Jill Davies, Trena Tolliver and Cliff Johnson; review and revise Mortgage Deed, Promissory Note	0.60	\$ 200.00/hr	\$120.00
07/26/2022	DWR	Telephone call with Jill Davies, Trena Tolliver, Sara Sadler and others; review and revise Promissory Note for ADU Workforce Housing Program; emails with Jill Davies, Trena Tolliver and Cliff Johnson	1.10	\$ 200.00/hr	\$220.00
07/27/2022	DWR	Review and revise ADU Workforce Housing Program Agreement; emails with Jill Davies, Trena Tolliver and Cliff Johnson	1.20	\$ 200.00/hr	\$240.00
07/28/2022	DWR	Review and revise ADU Workforce Housing Program Agreement; emails with Jill Davies, Trena Tolliver and Cliff Johnson	0.30	\$ 200.00/hr	\$60.00
07/29/2022	DWR	Emails with Jill Davies, Trena Tolliver and Cliff Johnson; review and revise ADU Workforce Housing Program Agreement and Promissory Note	0.70	\$ 200.00/hr	\$140.00

				Total Hours	8.30 hrs
				Total Legal Services	\$1,460.00
				Total Amount	\$1,460.00

Provider IDs: S.F. Stitzel (SFS); P.R. Page (PRP); R.E. Fletcher (REF);
 J.S. McLean (JSM); J.H. Klesch (JHK); D.L. Atwood (DLA); D.W. Rugh (DWR);
 M.A. Mahusky (MAM); B.C. Smith (BCS)
 Office Manager: S.E. Manion (SEM); Paralegal: G. Chattman (GC)